

THE WEST AFRICAN EXAMINATIONS COUNCIL

Test Development Division, Private Mail Bag 1076, Yaba, Lagos

RULES AND REGULATIONS FOR DEALING WITH CASES OF IRREGULARITY IN THE COUNCIL'S EXAMINATIONS - HIGHLIGHTS

1. Bringing **foreign materials** such as blank pieces of paper, cribs, notes, textbooks, prepared materials, printed materials or programmable calculators into the examination hall, attracts the penalty of **cancellation of candidates' subject results**, while bringing in mobile phones and other electronic devices, or finding incriminating inscriptions on candidates' bodies or clothing, attracts the penalty of **cancellation of candidates' entire results**.
2. **Irregular activities** such as stealing/converting/misappropriating the scripts of other candidates, substitution of worked scripts, submission of more than one worked script, possession of more than one question paper/answer booklet, smuggling worked scripts into the examination hall or seeking/receiving help from none candidates attract the penalty of **cancellation of candidates' entire results**.
3. Where a candidate deliberately tears part or all of his/her answer booklet/script, refuses to submit his/her worked script to the supervisor, starts writing before commencement of work, continues writing after the official order to stop work or causes disturbances in the immediate precinct of the examination hall, **his/her subject result shall be cancelled**
4. A **prospective candidate** caught giving assistance to a candidate shall be **barred** from sitting any examination conducted by the Council for one year and will be reported to the appropriate authority for disciplinary actions.
5. Cases of **collusion** among candidates such as passing of notes to other candidates for help, receiving/giving assistance from/to other candidates, exchange of information through conversation with other candidates or copying from other candidates, **attract the cancellation of the subject result of the affected candidates**.
6. Where a person is caught **impersonating** a candidate, he/she shall be arrested, the candidate being impersonated, if apprehended, will also be arrested in addition to cancelling his/her entire results and barring him/her from taking the Council's examinations for a period of two (2) years. If the impersonator is found to be a candidate in the examination, his/her **entire** results shall be cancelled and he/she shall be barred from sitting the Council's examinations for two (2) years.
7. Where a case of **foreknowledge** is established in a centre, the **entire** results of candidates found culpable shall be cancelled, examination officials found to have aided the foreknowledge will be sanctioned accordingly and the school, if found culpable, shall be **derecognized** for two (2) years.
8. Where a case of **mass cheating** is established in a centre, the **subject** results of candidates found culpable shall be cancelled. Mass cheating implies that 50%, or more, of the candidates who registered a subject were involved in examination malpractice.
9. Where a candidate insults/assaults an examination official during the conduct of examination, or brings in/uses dangerous substances/weapons in the examination hall, his/her **entire** results shall be cancelled; the candidate will also be barred from taking the Council's examinations for two (2) years and may be **arrested**.
10. Where a candidate contravenes instructions by **writing with pencil instead of ink**, shading with ink instead of pencil or failing to complete the front page of the answer booklet, **his/her subject result shall be cancelled**.
11. Where a candidate is involved in **multiple registrations** and sits the examination in more than one centre, simultaneously, the **entire** results of the candidate shall be cancelled.

12. Where a candidate **destroys** an evidence of examination malpractice, his/her **subject** result shall be cancelled.
13. Where a candidate is caught posting/receiving live questions/answers to/from the internet, his/her **entire** results shall be cancelled. In the case of examination officials, they shall be sanctioned accordingly in addition to reporting them to the police for prosecution.

Notes

- Cancellation of **subject** result implies cancelling only the affected subject
- Cancellation of **entire** results implies cancelling all the subjects registered by the affected candidate.